**DRAFT**

CHCPRP001 Develop and maintain networks and collaborative partnerships

**DRAFT**

# Modification History

|  |  |
| --- | --- |
| Release | Comments |
| Release 3 | Minor changes to performance criteria. |
| Release 2 | This version was released in CHC Community Services Training Package release 3.0.  Correction of modification history and mapping - CHCNET301D and CHCNET404B removed |
| Release 1 | This version was released in CHC Community Services Training Package release 2.0 and meets the requirements of the 2012 Standards for Training Packages.  Merged CHCNET402B/ CHCNET501C/ CHCNET503D. Significant changes to the elements and performance criteria. New evidence requirements for assessment, including volume and frequency. Significant change to knowledge evidence. |

# Application

This unit describes the skills and knowledge required to identify networking and collaboration needs and develop formal and informal partnerships to enhance service delivery and improve professional practice.

This unit applies to work in all industry sectors, and to individuals who take pro-active responsibility for improving collaboration between workers and organisations.

The skills in this unit must be applied in accordance with Commonwealth and State/Territory legislation, Australian/New Zealand standards and industry codes of practice

# Elements and Performance Criteria

| ELEMENT | PERFORMANCE CRITERIA | |
| --- | --- | --- |
| Elements define the essential outcomes | | Performance criteria describe the performance needed to demonstrate achievement of the element |
|  |  | |
| 1. Identify networking and collaboration needs and opportunities  **DRAFT** | 1.1 Evaluate the ways in which individual and organisation performance may be improved through collaboration  1.2 Identify and prioritise organisation and individual needs  1.3 Identify gaps in networks and collaborative practice and identify required action to fill the gap | |
|  |  | |
| 2. Develop collaboration strategies | 2.1 Gather information about relevant services, organisations and key people, and review against organisation and individual needs  2.2 Establish relationships with inter and intra sectoral professionals and organisations  2.3 Consult other organisations to identify and overcome duplication in service delivery by sharing information and resources  2.4 Implement strategies to maintain currency and accessibility of information  2.5 Define, document, and negotiate the type and level of collaboration with the relevant people | |
|  |  | |
| 3. Work collaboratively | 3.1 Identify opportunities that meet client, personal and organisation goals  3.2 Plan and implement integrated projects and service delivery  3.3 Establish and maintain formal and informal communication with staff from relevant organisations | |
|  |  | |
| 4. Represent the organisation | 4.1 Identify and use methods to promote a positive image of the organisation  4.2 Communicate issues, policies and practices of the organisation in appropriate formats  4.3 Implement confidentiality measures that protect client, organisation and network | |
|  |  | |
| 5. Maintain and enhance networks and collaborative partnerships  **DRAFT** | 5.1 Identify and use strategies to improve and maintain networks, collaborative partnerships, and other work relationships to provide identifiable benefits for clients and the organisation  5.3 Evaluate benefits to worker, organisation and client group in ongoing participation  5.4 Evaluate strengths and weaknesses of collaborations and make recommendations for action | |
|  |  | |

# Foundation Skills

|  |
| --- |
| The Foundation Skills describe those required skills (language, literacy, numeracy and employment skills) that are essential to performance. |
| Foundation skills essential to performance are explicit in the performance criteria of this unit of competency. |

# Unit Mapping Information

No equivalent unit.

# Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>

Assessment Requirements for CHCPRP001 Develop and maintain networks and collaborative partnerships

**DRAFT**

# Modification History

|  |  |
| --- | --- |
| Release | Comments |
| Release 3 | Minor changes. |
| Release 2 | This version was released in CHC Community Services Training Package release 3.0.  Correction of modification history and mapping - CHCNET301D and CHCNET404B removed. |
| Release 1 | This version was released in CHC Community Services Training Package release 2.0 and meets the requirements of the 2012 Standards for Training Packages.  Merged CHCNET402B/ CHCNET501C/ CHCNET503D. Significant changes to the elements and performance criteria. New evidence requirements for assessment, including volume and frequency. Significant change to knowledge evidence. |

# Performance Evidence

The candidate must show evidence of the ability to complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the job role. There must be evidence that the candidate has:

* developed strategies for networking and collaboration for at least 1 organisation
* worked collaboratively with external individuals or groups in at least 3 different service delivery situations

# Knowledge Evidence

The candidate must be able to demonstrate essential knowledge required to effectively complete tasks outlined in elements and performance criteria of this unit, manage tasks and manage contingencies in the context of the work role. This includes knowledge of:

* legal and ethical considerations for collaborative practice, including:
* copyright and intellectual property
* privacy, confidentiality and disclosure
* principles of networking and collaboration
* different types of networks and collaboration:
* organisational

**DRAFT**

* individual
* virtual
* formal/informal
* benefits of networking and collaboration:
* for clients
* for the organisation
* for the worker
* values, limitations and dynamics of networks and collaborative partnerships
* industry structure and interrelationships between different organisations, both public and private
* established networks in relevant area of work:
* structure
* key stakeholders
* vision and purpose
* opportunities for participation

# Assessment Conditions

Skills must have been demonstrated in the workplace or in a simulated environment that reflects workplace conditions. The following conditions must be met for this unit:

* use of suitable facilities, equipment and resources, including information relating to peak bodies, network groups and web-based network services
* modelling of industry operating conditions, including presence of situations that allow interactions with individuals and organisations

# Links

Companion Volume implementation guides are found in VETNet - <https://vetnet.gov.au/Pages/TrainingDocs.aspx?q=5e0c25cc-3d9d-4b43-80d3-bd22cc4f1e53>